

ASSOCIATION OF CARIBBEAN UNIVERSITY,  
RESEARCH AND  
INSTITUTIONAL LIBRARIES

XV ANNUAL CONFERENCE

AUTOMATION AND INFORMATION

IN THE

CARIBBEAN

MAY 6 - 12, 1984

TRINIDAD HILTON HOTEL

TRINIDAD & TOBAGO

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● ACURIL

ACURIL EXECUTIVE COUNCIL

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LOCAL STEERING COMMITTEE (TRINIDAD & TOBAGO)

Eaulin Blondel

Irma Hamays

Alma Jordan

Dianne Gittens

Lynette Hutchinson

Patricia Zephyrine

LOCAL ORGANISING COMMITTEE

Dianne Gittens (Co-ord.)

Diane Clarke

Irma Hamays

Lynette Hutchinson

Cheryl Medford

Vere Achong

Lerlyn Elliot

Maritza Hee Houg

Annette Knight

Patricia Zephyrine

Co-hosted By

Library Association of Trinidad & Tobago,

U.W.I. Library, St. Augustine,

With the Assistance of the Government of

TRINIDAD & TOBAGO.

CONFERENCE THEME

"Automation and Information in the Caribbean".  
This will be developed through paper presentations,  
panel discussions and a series of specialised work-  
shops for different language groups.

Sessions will focus in turn on planning and training  
for AUTOMATION and the automation of acquisitions,  
cataloguing, serials, bibliography and circulation.

WORKSHOP

This is being organised by the 'Dean of the School  
Library and Information Science, University of  
Western Ontario.

REGISTRATION

Participants should register prior to the Conference  
on the form provided.

REGISTRATION FEES

US \$66.00	)	Official Representative
or	)	Participant and Observers
TT \$150.00	)	

LANGUAGES

The official languages of the Conference are:-

ENGLISH	SPANISH	FRENCH
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LIBRARY VISITS

Visits to selected libraries will be arranged.

EXHIBITS

Exhibitors at the Conference will include book-  
sellers, publishers, library furniture and  
equipment suppliers, and computer agents.

VISAS

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### VISAS AND PASSPORTS

Passports valid for six months and visas are required for entry into Trinidad and Tobago.

### TRAVEL ARRANGEMENTS

A trip to Tobago is scheduled for Saturday May 12, 1984 and participants are urged to include Tobago on their tickets.

### HOTEL

The unique upside down Trinidad Hilton Hotel is the venue for the Conference.

Single Room - US\$70.00                      Double Room - US\$80.00

Triple Room - US\$108.00.

Hotel rates are subject to 15% tax.

### SOCIAL EVENTS

An interesting programme reflecting the culture of Trinidad and Tobago has been arranged by the Local Organising Committee.

CROWN REEF HOTEL, TOBAGO, has offered special accommodation rates for any participant who may wish to stay on there after the Conference.

Single Room - US\$57.82 (MAP)      Double Room - US\$97.06 (MAP)

(Transportation to and from Airport included)

Aqua Sports available free of charge.

### TOURS

The Local Organising Committee has arranged tours for persons accompanying participants.

For further information concerning the Conference, please contact:-

Mrs. Dianne Gittens,  
ACURIL Conference Co-ordinator,  
Ministry of Legal Affairs Library,  
RED HOUSE, P.O. BOX 495, PORT OF SPAIN,  
TRINIDAD & TOBAGO TELEX - TTIDC WG 255.



ASSOCIATION OF CARIBBEAN UNIVERSITY, RESEARCH AND INSTITUTIONAL LIBRARIES  
ASOCIACION DE BIBLIOTECAS UNIVERSITARIAS, DE INVESTIGACION E INSTITUCIONALES DEL CARIBE

ACURIL XV 6 - 12th May, 1984, P.O. Box 495, Red House, Trinidad, W.I.

23rd February, 1984

THE DIRECTOR  
LIBRARY, UNIVERSITY OF THE  
NETHERLANDS ANTILLES.

P.O. Box 682

WILLEMSTAD, CURAÇAO  
NETHERLANDS ANTILLES.

Dear Colleague,

You are cordially invited to attend the 15th Annual ACURIL Conference to be held in Trinidad and Tobago from May 6th -12th 1984.

The theme of the conference is "Automation and Information in the Caribbean". Papers will be presented on:

- (a) Development of automation in Libraries and Documentation Centres;
- (b) The Planning Process of Automation in Information Centres;
- (c) Information Technology and Training of Library Personnel;
- (d) Automation of Circulation Services;
- (e) Automation of Selection and Acquisition Procedures;
- (f) Automation of Cataloguing Procedures;
- (g) Automation of Serials Services.

A series of workshops based on these themes is also a feature of this Conference.

This is the very first occasion on which we are privileged to hold this meeting and we are eagerly looking forward to welcoming you to our shores.

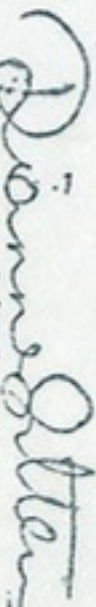
Enclosed is a copy of the Registration Form. Please return this form and your cheque for one night's hotel deposit on or before April 6th 1984.

In order to facilitate the Local Organizing Committee which is responsible for all hotel arrangements, you are kindly asked to be prepared to pay your full accommodation fee on arrival. A representative of the Library Association of Trinidad and Tobago will be on hand when you check in at the hotel to receive your payment for the number of nights you intend to stay at the Hilton. This method of payment is necessary for the Library Association of Trinidad and Tobago to qualify for the special conference rates offered by the Hilton.

Attached is some additional information which should help you in your travel arrangements to Trinidad and Tobago.

We look forward to seeing you in Trinidad and Tobago.

Yours sincerely

  
Dianne Gittens  
ACURIL Conference  
Coordinator

AIRLINE RESERVATIONS: Our National Airline, British West Indian Airways [BWIA] is helping us to promote this Conference. If you and your colleagues wish to use this airline you can contact the airline representatives in your country.

UNITED KINGDOM	-	Mr. W. GIRLING General Manager United Kingdom and Europe
MIAMI	-	Mr. PETER LOOK HONG Vice-President, North America
	-	RALPH ADAMS Regional Manager Miami
NEW YORK	-	Mr. TOM HILL Regional Manager c/o BWIA, New York c/o BWIA, JFK Airport
CANADA	-	Mr. T. GOUVEIA Regional Manager CANADA
ANTIGUA	-	The Manager BWIA Antigua
BARBADOS	-	Mr. E. L. GREAVES General Manager - Caribbean  CLIVDEN MAYERS Area Manager
JAMAICA	-	Mr. SIMON ANGOY c/o Norman Manley Airport
CARACAS	-	Mr. ALFREDO CHIN BWIA - Caracas
PUERTO RICO	-	Mrs. JENNIFER BELLE
ST. LUCIA	-	Mr. L. KNIGHT
SURINAM	-	Mr. ELLIE DOES
GUYANA	-	Mr. JOHN ROSALES Area Manager Rob St., Georgetown

ENTRY REQUIREMENTS:

Citizens of Commonwealth Countries --, Brazil, Colombia, U.S.A., and Venezuela do not need entry visas. Citizens of Costa Rica, Santo Domingo, Martinique, Guadeloupe, Surinam, Haiti, Mexico, Nicaragua, Panama and the Netherlands Antilles should apply to the nearest British Consulate.

DEPARTURE TAX:

Departure Tax payable at Piarco International Airport is TT(\$20.00) per person.

TRANSPORTATION:

The Local Organizing Committee will transport all participants and accompanying persons to and from the Airport.



# ACURIL

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ASOCIACION DE BIBLIOTECAS UNIVERSITARIAS, DE INVESTIGACION E INSTITUCIONALES DEL CARIBE

ACURIL XV 6 - 12th May, 1984, P.O. Box 495, Red House, Trinidad, W.I.

ACURIL XV  
REGISTRATION FORM  
FORMULARIO DE INSCRIPCIÓN

LAST NAME:.....FIRST NAME:.....  
APELLIDO.....NOMBRE.....

POSITION:.....LIBRARY/INSTITUTION:.....  
CARGO QUE DESEMPEÑA.....BIBLIOTECA/INSTITUCIÓN.....

ADDRESS:.....  
DIRECCIÓN.....

COUNTRY:.....TELEPHONE:.....TELEX:.....  
PAÍS.....TELÉFONO.....

HOME ADDRESS:.....  
DIRECCIÓN DOMICILIO.....

PERSONAL MEMBER:  INSTITUTIONAL MEMBER:  ASSOCIATE MEMBER:   
MIEMBRO PERSONAL:  MIEMBRO INSTITUCIONAL:  MIEMBRO ASOCIADO:

LANGUAGES SPOKEN: ENGLISH  SPANISH  FRENCH   
IDIOMAS QUE HABLA: INGLÉS  ESPAÑOL  FRANCÉS

CAPACITY IN WHICH PARTICIPATING:  
CALIDAD EN QUE PARTICIPA:

DELEGATE <input type="checkbox"/>	PARTICIPANT <input type="checkbox"/>	OBSERVER <input type="checkbox"/>
DELEGADO	PARTICIPANTE	OBSERVADOR
US\$ 60.00	US\$ 60.00	US\$ 60.00
TT\$150.00	TT\$150.00	TT\$150.00

RESERVATIONS AT THE HILTON HOTEL/RESERVA DE HABITACIONES HILTON HOTEL

SINGLE ROOM: US\$70.00      DOUBLE: US\$80.00      TRIPLE: US\$108.00  
SENCILLA      DOBLE

DATE OF ARRIVAL:.....AIRLINE & FLIGHT NO.:.....TIME:.....  
FECHA DE LLEGADA      LINEA AEREA-VUELO NO.      HORA

ACCOMPANIED  
BY:.....

Enclosed please find Cheque No.....for: one night's hotel deposit.  
Adjunto envío Cheque No.....por: deposito una noche hotel.

Make cheque payable to: LIBRARY ASSOCIATION OF TRINIDAD AND TOBAGO  
Envíe su cheque a:

SIGNATURE:.....DATE:.....  
FIRMA.....FECHA.....

Please return this form and your cheque, before April/6th, 1984 to:  
Favor remitir su cheque y este formulario antes del/6 de Abril, 1984 a:

Mrs. Dianne Gittens  
ACURIL Conference Co-ordinator,  
Ministry of Legal Affairs Library  
Red House  
P.O. Box 495  
Port of Spain  
TRINIDAD AND TOBAGO.